



CDG CARE FISCAL SPONSORSHIP PROGRAM

As part of CDG CARE's effort to advance and diversify patient-led research in the fields of CDG and NGLY1-CDDG, we now offer fiscal sponsorship opportunities for well-defined and collaborative research projects. Through this program, CDG CARE will sponsor new research and time-limited projects, as well as more established grassroots projects that are mutually agreeable and advance both the project and CDG CARE's mission.

A CDG CARE Fiscal Sponsorship is a formal arrangement where CDG CARE agrees to serve as a sponsor for a charitable program that was created by other persons. By definition, a fiscal sponsor is a nonprofit organization that provides fiduciary oversight, financial management, and other administrative services to help build the capacity of and execute charitable projects.

A fiscal sponsor is the presently formed organization that is "hosting" the charitable project or program, which is called the fiscal sponsee. The two parties can also be referred to as the sponsoring organization, i.e., the fiscal sponsor, and the sponsored organization or agents, i.e., the fiscal sponsee. CDG CARE's fiscal sponsee's will receive oversight of research projects by the CDG CARE Boards, project support as needed, and donors and funders can provide support with charitable contributions.

CDG CARE is currently accepting fiscal sponsorship inquiries. If you believe your work may be a good fit for fiscal sponsorship and for us, please carefully consider the basic qualifications below before submitting your request for an introductory conversation about your project.

To proceed with your sponsorship inquiry, please complete the attached form and submit it, along with supporting materials, to us via email at: info@cdgcare.org

We look forward to hearing from you.



CDG CARE Fiscal Sponsorship Basic Qualifications:

1. Your work is charitable in nature and furthers CDG CARE's mission to advocate for and fund scientific research to advance the diagnosis and treatment of CDG & NGLY1.
2. Clear mission alignment with CDG CARE and a well-coordinated research strategy that includes forethought and collaboration with key stakeholders are requirements for consideration. CDG CARE does not sponsor projects aimed at providing direct services, including clinical health services.
3. You have a realistic plan to execute your project's activities. We encourage you to submit additional materials related to your project plan (i.e., a project application available [HERE](#), budget, etc.)
4. You have a one-year budget prepared for your project and ideally some funding already available or committed by donors. CDG CARE currently has a minimum first-year budget requirement for this program of \$20,000, and cannot expense funds on behalf of the project until financial resources have been raised.
5. You have an appreciation for the importance of basic financial management concepts and are committed to ensuring the solvency and financial sustainability of your project in partnership with CDG CARE. Fiscal sponsee's will need to partner with CDG CARE in the financial management of the project, and quarterly or semi-annual reporting as applicable to the proposed project will be required.
6. You understand that CDG CARE will take a mutually agreed-upon partnership fee from contributions to offset its fiscal sponsorship costs. Fee levels vary based on the nature and complexity of your work and the level of service and support provided by CDG CARE will be reassessed on a regular basis given that these factors tend to change over time. Administrative fees generally range between 2% to 5% of revenue and additional fees to cover bank charges, insurance, etc. may also be applied.

What do you receive in your Fiscal Sponsorship with CDG CARE?

1. The ability to raise money for and execute the program for your charitable/research project without the responsibility of creating your own nonprofit;
2. The ability to accept donations online via a custom donation page which can include photographs and/or video;
3. Donation acknowledgements that are automatically sent to your donors;
4. Ability to accept online donations and paper checks submitted via USPS;
5. Contracting services to execute research project with identified stakeholders and entities;
6. Compliance with national fundraising registration and solicitation regulations, annual filings, and inclusion in CDG CARE's 990 tax filing.



FISCAL SPONSORSHIP INQUIRY FORM

Name: _____

Email Address: _____

Title of Project in Need of Sponsorship: _____

Project Annual Budget: _____

Proposed Project Manager(s): _____

Project Mission: _____

Describe Your Interest in the CDG/NGLY1 Research Field: _____

Brief Description of Project / Abstract: _____



*Attach additional pages and/or materials as needed or applicable to support your inquiry and submit your email to info@cdgcare.org.